GLASS REPLACEMENT INSTRUCTIONS

Models EF, EV, EVMS, GA, GS, GSV, GSVMS

1. Check replacement glass when received and report any damage to delivering carrier. Ensure proper size and that all materials listed in the packing list were received. Identify specific unit type from drawings and use as reference to written instructions.

2. Wear safety glasses at all times. Remove all retainer screws ❷ from the unit and put aside.

3. Remove retainer ❸ and old glass ❶ from the PVC frame ❻. Wear gloves at this point to protect your hands.

4. Place new glazing squarely on the skylight frame. The glazing must completely cover the glazing gasket. Pay attention to any labels that may be on the glass specifying which surface to face toward the room. If there are no labels, then either side is fine.

5. Check to ensure that the retainer gasket ❹ and molded glazing blocks ❺ are properly inserted into the underside of the retainer frame (see Glazing Block Detail). Position one glazing block directly under each screw hole so that the retainer screw is inserted through it. (On older units wood glazing blocks are placed on the PVC frame against the edge of the glazing under the retainer frame at the screws or corners.)

6. Hold the glass firmly in place while replacing the retainer frame. Re-secure the retainer with the old screws. Be sure to thread the screws into the existing screw holes in the PVC frame. **CAUTION: DO NOT OVER TIGHTEN** the screws as this may strip the threads.

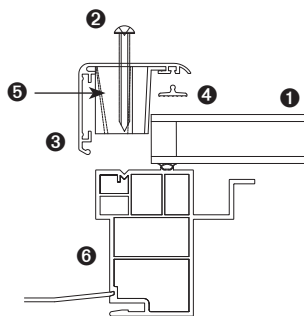7. Clean the glass and the replacement is complete. Properly dispose of all old materials.

Tools Needed
- Phillips Screwdriver #2
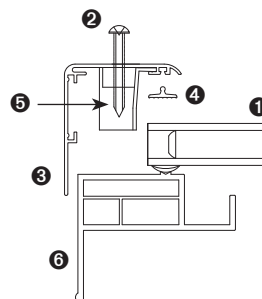- Safety Glasses
- Work Gloves

Optional
- 1 Retainer Frame with Glazing Blocks Inserted
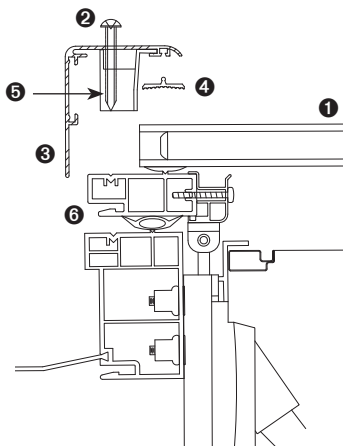- 1 Bag of Retainer Screws
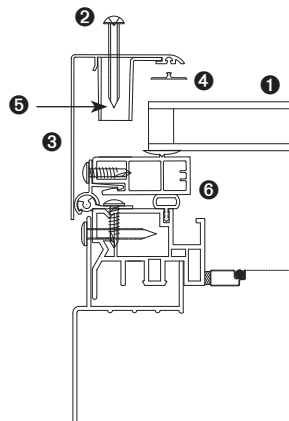
Model EF

Model GS / GA

Model EV / EVMS

Model GSV / GSVMS

All Units
1. Insulating Glass Unit
2. Phillips Retainer Screw
3. Retainer Frame
4. Gasket (Under Retainer)
5. Molded Glazing Block with Bumper Gasket
6. PVC Frame

Glazing Block Detail:

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